

**Arts and Science Faculty Council  
Meeting of Friday, April 23, 1999**

- Present:** M. Singer, Chair; B. Harris, Secretary; M. Allor; J. Appleby; P. Bandia; M. Barlow; P. Bird; V. Bowker; P. Bright; B. Bukowski; B. Byers; T. Byrnes; J. Capobianco; C. Draimin; A. Galler; M. Gourlay; R. Hale; D. Howes; B. Kilgour; W. Knitter; B. Litner; C. Maillé; M. Mendell; J. McIntosh; C. Mota; D. Murphy; M. Oppenheim; R. Perigoe; H. Proppe; B. Roy; B. St. Laurent; R. Schade; A. Sharma; F. Shaver; H. Shulman; C. Vallejo.
- Absent:** J. Bottenburg; D. Cheeke; M. Clarke; M. Coker; D. Fairbairn; J. Hillel; L. Lequin; S. Scheinberg; R. Schmid; R. Swedburg; A. Teffeteller; P. Thornton; ; R. Tremblay; H. Zarins.
- Guests:** D. Chambers; R. Diubaldo; J. Drysdale; L. Evoy; A.M. Laurin; A. McAusland; D. Salée.

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**Documents Circulated and/or Considered at the Meeting:**

ASFC 99-4M-A	Report of the Loyola College Planning Committee
ASFC 99-4M-B	General Education Requirement
ASFC 99-4M-C	Minor Graduate Curriculum Changes – For Information
ASFC 99-4M-D	Graduate Curriculum Proposals – Études françaises
ASFC 99-4M-E	Graduate Curriculum Proposals – Geography
ASFC 99-4M-F	Graduate Curriculum Proposals – School of Community and Public Affairs, and Document ASFC 98-6M-H

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**1. Call to Order**

Dean Singer called the meeting to order at 9:15 a.m.

**2. Approval of the Agenda**

- 99-4M-1 It was moved and seconded (Allor/Perigoe) that Arts and Science Faculty Council approve the agenda as circulated.  
Carried.

**3. Approval of the Minutes**

- 99-4M-2 It was moved and seconded (Bird/Byrnes) that Arts and Science Faculty Council approve the minutes of the meeting held March 26, 1999 as circulated.  
Carried.

#### **4. Business Arising from the Minutes**

Dean Singer informed Council that Steering Committee had discussed the motion which had arisen from the floor at the previous meeting under "Other Business." Steering Committee wished to preserve the practice that any motion to be brought forward for Council's consideration should be presented under "Notices of Motion" which is on each meeting's agenda. Steering Committee recognizes, however, that there may be urgent occasions where this practice cannot be maintained. Steering Committee notes, as well, that the next meetings of Steering Committee and Council are on each agenda. Urgent items that cannot be put under "notice of motion," for whatever reason, should be forwarded to Steering Committee to be considered in such extraordinary circumstances.

#### **5. Remarks from the Dean and Vice-Deans**

Dean Singer reported that:

- The FCAR nouveaux chercheur results were that Concordia University had received 10 of the 16 grants awarded in the province; 7 of these were in our Faculty.
- The Rector had organized a three-day "think tank" for senior administrators, including the deans. There are a number of challenges facing Concordia University: one is to rebuild the full-time faculty ranks; a second is to rebuild the university's finances.
- He had attended a Canadian Deans of Arts, Humanities and Social Sciences conference in Ottawa. He had found it very informative and reported that we are ahead of most universities in rehiring full-time professors. Many universities had experienced serious loss of full-time faculty members to early retirement and other packages but few have started rebuilding their full-time faculty ranks as extensively as we have. The other Deans were interested in our incentives which are very competitive with other universities, including start-up funding, operating and equipment. There is one area where we are not competitive and that is with starting salaries. Our main problem with starting salaries is to be equitable with the professors who are already here while competitive with other Canadian universities. This is an issue which we must confront in the next few years.
- UCPP had met and had completed its work.
- The Salary Adjustment Committee will meet next week to consider salary review requests from 21 professors in Arts and Science, 14 from Commerce and Administration, 17 from Engineering and Computer Science and 4 from Fine Arts. He noted that not everyone who applies for a salary review receives an increase but each application receives very serious consideration.
- The Faculty is planning to hire 20-25 tenure-track faculty members for 2000-2001. The Chairs will be meeting to discuss this with the Dean within the next two weeks.
- Ed Broadbent, James Carey, Annie Proulx and Robert Wall have all accepted our invitation to receive an honorary degree at our Convocation ceremonies this June.

Dr. Roy reported that:

- We had received over \$925,000 from CFI, a similar amount from the

provincial government and a very generous gift from BioChem Pharma for our Structural and Functional Genomics Research Centre.

- The university's space planning committee was continuing to meet biweekly and the committee anticipated meeting the September 1 deadline for submission of a master plan to the City of Montreal.
- Dean Singer added that he and Dean Esmail hoped that the university would break ground for our new science and engineering buildings in the spring of 2000.

Vice-Dean Murphy:

- Reported that he had sent an email to departments regarding the marketing brochures. All texts must be in by next Friday. He had received material from only 10 of our departments.

**6. Questions and Announcements**

There were none.

**7. Reports from Other University Bodies**

School of Graduate Studies – Dr. Hale reported:

- That Dean Bédard had hosted 70 individuals from universities in Québec.
- The school had received over 1,000 questionnaires from graduating undergraduate students and that the results would be published.
- Reminded Council that the school had new application forms and to please destroy the old forms.

Board of Governors - Dr. Byers reported:

- The benefits committee had reported that there was a \$47 million surplus in the pension fund. The government considers up to \$32 million as an acceptable surplus. The benefits committee reported that \$15 million has to be spent. \$2.5 million will go towards indexing pensions of employees already retired. The committee was directed to come back with proposals for employees who have not yet retired.
- The capital campaign has surpassed its goal.
- The Rector had announced that the government had reduced Concordia's accumulated debt to \$18 million.
- The Board had recommended that an advisory search committee for the position of Rector and Vice-Chancellor be struck. However, this advisory search committee will consider the incumbent as the first candidate before deciding on the necessity of soliciting and considering additional candidates, and that the search committee endeavour to reach a decision on this question no later than June of this year.

**8. Report of the Loyola College Planning Committee – ASFC 99-4M-A**

Dr. Bukowski reported that the committee started to meet in January 1999. The members of the committee were: Dean Martin Singer, Chair; Dr. Pamela Bright, Theological Studies; Dr. Bill Bukowski, Psychology; Dr. Bill Byers, Lonergan University College and Mathematics and Statistics; Mr. Alex Carpini, Board of

Governors; Dr. John Drysdale, Sociology and Anthropology; and, Dr. Rosemary Schade, History. The committee started to meet following a request from the Board of Governors that the idea of a college of arts and humanities at the Loyola campus be examined and that the results of that examination should be reported to the Board. The report was the result of this examination.

Dr. Roy reported that the Faculty Curriculum Committee had received the proposal with interest. FCC saw the report as the framework and context for future curriculum considerations. FCC supports the thrust of the report, and specifically the recommendations made.

After a discussion of approximately 45 minutes:

- 99-4M-3 It was moved and seconded (Byers/Murphy) that Arts and Science Faculty Council approve in principle the proposal to establish Loyola International College and forward the proposal to Senate.  
Carried: 21 in favour; 1 opposed; 4 abstentions.

#### **9. General Education Requirement – ASFC 99-4M-B**

- 99-4M-4 It was moved and seconded (Oppenheim/Roy) that Arts and Science Faculty Council approve the document ASFC 99-4M-B on the general education requirement.  
Motion withdrawn.

- 99-4M-4 It was moved and seconded (McIntosh/Shulman) that the Arts and Science Faculty Council supports the concept of general education.

The Faculty of Arts and Science considers the idea of general education to be an interesting initiative but considers the document ASFC 99-4M-B (sent from A. Jurgeliemk, Secretary to the Board of Governors and Senate on 25 March 1999) to be incomplete.

As Dean Singer reported to Senate in his memo of January 28, 1999 (US-99-1-D3), the Faculty of Arts and Science will establish a task force "whose purpose will be to investigate the options available for general education..." This task force will report back to the other Faculties and Senate no later than December 1999.

Therefore, in the interim, the Faculty of Arts and Science suggests that Senate not approve the recommendations contained in document ASFC 99-4M-B and that consideration of these recommendations should be delayed until the Arts and Science Task Force on General Education submits its report, in or before December 1999.

Carried; 25 in favour; 1 abstention.

**10. Graduate Curriculum Proposals for 2000-2001 – Minor – ASFC 99-4M-C**

Dr. Roy noted that minor graduate curriculum changes, not requiring the approval of Council, were listed for our information in document ASFC 99-4M-C. These changes had been forwarded directly to Senate's Academic Programs Committee.

Dr. Roy thanked his staff and the members of the Faculty Curriculum Committee for their continual hard work on our behalf.

**11. Graduate Curriculum Proposals for 2000-2001, ASFC 99-4M-D, ASFC 99-4M-E, ASFC 99-4M-F and ASFC 98-6M-H**

99-4M-5 It was moved and seconded (Roy/Murphy) that Arts and Science Faculty Council approve the graduate curriculum submission from the Département d'Études françaises, document ASFC 99-4M-D.  
Carried, unanimous.

99-4M-6 It was moved and seconded (Roy/Barlow) that Arts and Science Faculty Council approve the graduate curriculum submission from the Department of Geography, document ASFC 99-4M-E.  
Carried, unanimous.

99-4M-7 It was moved and seconded (Roy/Mendell) that the motion to table Motion 98-6M-9 be withdrawn (the diploma in community economic development submitted by the School of Community and Public Affairs).

Dr. Roy informed Council that he and Dean Singer had met with members of the school to discuss the concerns raised at the Council meeting of November 13, 1998. Dr. Roy gave a brief overview of the discussions regarding the proposal since the Council meeting of November 13, 1998.

Dr. Roy asked that speaking privileges be given to Dr. Daniel Salée, Mr. Lance Evoy and Dr. Richard Diubaldo; there were no objections.

Dean Singer informed Council that should Council approve the proposal, the full-time faculty resources required to run the program would be found under "new initiatives." He emphasized that this would not be at the expense of other departments in the Faculty.

99-4M-8 It was moved and seconded (Roy/Mendell) that Arts and Science Faculty Council approve the graduate curriculum submission from the School of Community and Public Affairs, documents ASFC 98-6M-H and ASFC 99-4M-F.  
Carried; 22 in favour; 2 abstentions.

**12. Other Business**

Dr. Shaver informed Council that submission guidelines for winter course grades were: final grades for potential graduates must be submitted three days after

students write the final examination; and, five days for all other students. She urged department chairs to remind their faculty members of the importance of submitting final grades.

Dr. Shaver informed Council that she was considering suggestions for a valedictorian for each Convocation ceremony. Students should be strong academically but also well-rounded.

### **13. Notices of Motion**

Dr. McIntosh asked that the allocation of the surplus in the pension fund be discussed at a future meeting of Council.

Dr. McIntosh asked, at the request of the Department of Economics, that Council consider:

- a) adding to teaching evaluations the question "Should your instructor be nominated for a teaching award?" and,
- b) that teaching evaluations be made public.

Mrs. Harris read a notice of motion on behalf of Steering Committee: That Arts and Science Faculty Council approve the addition of a provision to our Council membership (highlighted): Eight (8) undergraduate students, nominated by ASFA (**or the Concordia Student Union in such years where ASFA is not active**), every effort should be made to ensure that the students chosen reflect the diverse constituency of Arts and Science.

Dr. Oppenheim asked that Steering Committee consider a discussion at Council to request that the Board of Governors review their mandate, especially with regard to their role in academic matters.

### **14. Next Meeting of Arts and Science Faculty Council**

Dean Singer brought Council's attention to the next meeting of Council to be held on Friday, May 14, 1999 at 9:00 a.m. in room DL-200. Steering Committee would meet on Monday, May 3 at 9:00 a.m. in AD-324.

### **15. Adjournment**

99-4M-9      It was moved (Allor) that the meeting be adjourned at 11:52. a.m.